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supports and services
THAT FOSTER self-determination.

PROVIDER BULLETIN

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All DD Support Waivers: Person-Centered Strategies Consultation Service – CORRECTED AUGUST 2018

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- Person-Centered Strategies Consultation Service Clarification/Purpose
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The Division of Developmental Disabilities is providing clarification on how the Person-Centered Strategies Consultation (PCSC) service is utilized by service providers and what the limitations are for the service. The Person-centered Strategies Consultation service has not always been utilized in the manner that the service definition requires. PCSC must be provided by a qualified individual external to the team receiving the service and is for short term usage. This service is not intended to be a long-term, ongoing service. This bulletin serves to clarify the documentation requirements and short term duration for Person-Centered Strategies Consultation.

PCSC is a short-term service that is not meant to be on-going; the typical duration of service is to be twelve months or less. Continuation of services past the 12-month period is possible with review and approval of the regional office director, or designee, when services have been established as medically necessary, and have been effective with continued improvement expected.

Documentation requirements for requesting the service description of the need for person centered consultation for the team as indicated by possible ineffective or insufficient positive, proactive and teaching based strategies, lack of implementation plans or systems to maintain use of strategies, and/or indications that the individual's quality of life could be improved by changes in the support team practices or systems.

Documentation to be completed during the provision of the service includes a summary report of evaluation of the environment, support strategies and systems to maintain the consistent and correct use of the strategies and improvements to be made to affect the individual's quality of life following the team's implementation of the strategies recommended by the service provider. Elements of the environment and supports that should be included in the evaluation are:

- the current setting for barriers to quality of life
- proactive, preventative strategies implemented by supports for the environment assessed
- schedule for the environment assessed
- typical daily activities for the environment assessed
- relationships with others for the environment assessed
- paid and unpaid supports for the environment assessed
- skills of individual that would improve quality of life for the environment assessed
- ability, efforts of supports to teach and promote these skills for the environment assessed
- opportunities for teaching and practicing of identified skills for the environment assessed
- efficacy of supports recognition of individual skills as they are learned and used in the environment assessed
- system for coaching and promoting skills of individual that are currently used in the environment assessed
- problem solving techniques of supports to promote resolution of problems towards improved quality of life for the environment assessed
- sustainability of implementation plan for strategies of supports that currently exist in the environment assessed
- consistency of implementation of currently implemented strategies
- Recommendations for making changes should be specific and relevant to effecting ongoing change for the support team to implement after the consultant has assisted with the development of the strategies and training for the implementers and team members who will be responsible for maintenance of the new strategies and system.

Documentation for each date of service must include:

- Identification of outcome being addressed for a particular session (change in strategies, system, training)
- Description of progress towards that outcome
- Description of what was done and the outcome of those actions
- Action steps and planning for the next service sessions including time line and steps necessary to achieve outcome

For the full Person-Centered Strategies Consultation Service definition, billing information, and required service documentation, please see the DD Provider Manual at:

http://manuals.momed.com/collections/collection_dmh/print.pdf.